



2011 SCHOOL UPDATE

Meet with your school's Action Team for Partnerships to complete this end-of-year evaluation and to **RENEW YOUR SCHOOL'S MEMBERSHIP** in the National Network of Partnership Schools (NNPS) at Johns Hopkins University. The questions will help your team reflect on this year's progress and will provide ideas for the next One-Year Action Plan for Partnerships for the 11-12 school year.

NNPS requires payment of a \$200 RENEWAL FEE sent WITH this UPDATE Survey. NNPS will pay a matching sum to cover staff and program costs for benefits to NNPS members throughout the next school year.

By returning UPDATE, you show that you know it is important to EVALUATE your work and progress. As an active member of NNPS, you will receive the next edition of *Promising Partnership Practices 2011*, NNPS newsletters, full use of our website, monthly E-Briefs, on-call consultation privileges, discounts on NNPS conference registrations, and a report summarizing the 2011 UPDATE data from all schools in NNPS.

All SCHOOL members who return UPDATE on time – by June 30 – will be entered in the 2011 UPDATE LOTTERY for one free registration to a future NNPS Leadership Development Conference (a \$400 value). This certificate also may be used to renew school membership(s) in future years. Three schools will win each year.

I. NETWORK CONTACTS. Please update NNPS's mailing list for 11-12 with current information.

SCHOOL _____

District _____

Name of School Key Contact(s) for 10-11 (THIS YEAR) _____

Position(s) _____

Will the same Key Contact(s) continue in 11-12 (NEXT YEAR)? _____ YES _____ NO

If NO, provide new name(s) _____ Position(s) _____

School Mailing Address _____

Phone (____) _____ E-mail _____

Fax (____) _____ School Website _____

Principal for 10-11 (THIS YEAR) _____ Principal's E-mail _____

Will same principal continue in 11-12? _____ YES _____ NO New principal's name: _____

How many principals has your school had **over the past 3 years**? We have had _____ principals over 3 years.

About what percent of **teachers** were **new** to your school **this year**? About _____% teachers were new to this school.

II. SCHOOL INFORMATION

Please **estimate** the following for the 10-11 school year (THIS YEAR).

School's total enrollment? _____ Number of Students

Free and Reduced Price Meals? _____ % FARMS

Average daily attendance (ADA)? _____ % ADA

Where is your school located? _____ Large, central city _____ Small city _____ Suburb _____ Rural area

Grade levels (circle **all** in your school): PK K 1 2 3 4 5 6 7 8 9 10 11 12 Adult Ed

About what percent of the students in your school are:

_____ % African American _____ % American Indian _____ % Asian American

_____ % Latino/Hispanic American _____ % White (non-Hispanic) _____ % Other

NNPS OFFICE USE ONLY

DISTRICT# _____ State # _____

Payment Received Y N

SCHOOL INFORMATION, CONTINUED

About how many **languages other than English** are spoken by the students' families? _____ languages

Did your school receive **Title I funds in 10-11**? _____ **NO** _____ **YES**

If **YES**, is the school a **Title I school-wide program**? _____ **NO** _____ **YES**

In the 10-11 school year, **did your school attain AYP**? _____ **NO** _____ **YES**

III. PROGRAM COMPONENTS

1. Which components of a program of school, family, and community partnerships are **IN PLACE** at your school for the 10-11 school year? (Check all that apply **this year**.)

_____ We have an **Action Team for Partnerships** with 6 or more members including parents, teachers, and principal.

_____ We **wrote a One-Year Action Plan for Partnerships** for the 10-11 school year.

_____ We **identified a budget** to cover costs of the activities in our One-Year Action Plan for Partnerships.

_____ We participated in an **end-of-year celebration** to share activities and ideas on partnerships with other schools.

_____ We **wrote (or WILL write) a new One-Year Action Plan for Partnerships** for the 11-12 school year.

_____ We **replaced (or WILL replace) members** of the Action Team for Partnerships who are leaving.

_____ We **developed other structures** that help organize our school's partnership program.

Please describe one: _____

2. How well did your school's ATP do the following **this year**?

Circle ONE on each line.

	Did NOT Do This	Need to Improve	OK	Very Well
We implemented all activities in our One-Year Action Plan	1	2	3	4
We scheduled various partnership activities throughout the year	1	2	3	4
We met in ATP committees or work groups , as needed	1	2	3	4
We involved all families in at least some partnership activities	1	2	3	4
We implemented activities for all six types of involvement	1	2	3	4
We implemented partnership activities linked to our school improvement goals	1	2	3	4
We evaluated how each activity went after it was implemented	1	2	3	4
We reported our plans and progress to the school council	1	2	3	4
We shared plans and progress on partnerships with the:				
PTA/PTO/parent organization	1	2	3	4
ALL families	1	2	3	4
School faculty and staff	1	2	3	4
District leaders	1	2	3	4

3. How often did the **full** Action Team for Partnership meet this year? (check one)

_____ **Never** (or no team yet) _____ **1-2 times** _____ **A few times** _____ **Monthly** _____ **More than monthly**

4. **FUNDING**

a) How would you rate the level of funding for your school's program of partnerships this year?

_____ **NO funds** _____ **NOT ENOUGH funds** _____ **ADEQUATE funds** _____ **WELL FUNDED**

b) In 10-11, what were the **3 major sources of funds** for your school's partnership program?

1. _____ 2. _____ 3. _____

5. **EVALUATION**

a) Does your school **EVALUATE** the progress and quality of your partnership program?

_____ **NO** _____ **YES** Our schools uses this **UPDATE** survey as one evaluation tool.

We also evaluate (describe): _____

b) What question do you have about evaluating your work on family and community involvement?

IV. ACTION TEAM FOR PARTNERSHIPS (ATP) (If you do not have an ATP yet, skip to V.)

- How many people served on your school Action Team for Partnerships (ATP) in 10-11? _____
- How is the work of your school's Action Team for Partnerships (ATP) organized? (check ✓ one)
 - The whole ATP works together on every activity. We have NO committees.
 - Our ATP creates ad hoc committees, as needed, for activities and projects in our One-Year Action Plan.
 - Our ATP has standing committees for sections or pages of our One-Year Action Plan.
 - Our ATP is organized in a different way. Describe: _____

V. PROGRAM SUPPORT AND DEVELOPMENT

- How much cooperation did you receive THIS YEAR for your school's program of school, family, and community partnerships from the following. Circle ONE on each line.

	HOW MUCH COOPERATION. . . ?				
	NONE	A LITTLE	SOME	A LOT	NA
Principal	1	2	3	4	5
Other school administrators	1	2	3	4	5
Most teachers at this school	1	2	3	4	5
School guidance counselors	1	2	3	4	5
Most parents in this school	1	2	3	4	5
Community members	1	2	3	4	5
Parent organization (e.g., PTA, PTO)	1	2	3	4	5
OTHER major supporter (_____)	1	2	3	4	5

- How much guidance or assistance on partnerships did your school receive from your DISTRICT leaders for partnerships in 10-11 (THIS YEAR)? Circle ONE on each line.

DISTRICT LEADER(S) . . . FOR PARTNERSHIPS . . .	HOW HELPFUL WERE THESE SERVICES FROM YOUR DISTRICT?			
	NOT Provided	Not Very Helpful	Helpful	Very Helpful
Conducted workshops on partnerships	1	2	3	4
Provided technical assistance to the ATP on partnerships	1	2	3	4
Met with our principal to discuss the school's partnership program	1	2	3	4
Provided funds for our partnership program	1	2	3	4
Disseminated information on successful practices	1	2	3	4
Recognized various schools' good work on partnerships	1	2	3	4
Helped our school evaluate its partnership program	1	2	3	4
Other district or organization support on partnerships (describe) _____				

- Principals take various roles to support partnerships at the school. Please indicate how much support your principal provided in the 10-11 school year. Circle ONE on each line.

PRINCIPAL'S ACTIONS ON PARTNERSHIPS	Never	Sometimes	Often	Always
Attends the meetings of the Action Team for Partnerships (ATP)	1	2	3	4
Provides time for the ATP to meet and work	1	2	3	4
Allocates funds for ATP activities	1	2	3	4
Publicizes ATP-sponsored activities	1	2	3	4
Attends partnership events and activities	1	2	3	4
Encourages teachers and staff to participate in involvement activities	1	2	3	4
Encourages families to participate in involvement activities	1	2	3	4
Communicates a clear vision of family and community involvement	1	2	3	4
Supports teachers' efforts to communicate with families	1	2	3	4
Brings community partners and resources to the school	1	2	3	4

4. NNPS BENEFITS AND SERVICES

In 10-11, how helpful were these NNPS benefits and services? Circle ONE on each line.

	Very Helpful	Helpful	A Little Helpful	Not Helpful	Did Not Use
Network's Handbook for Action	1	2	3	4	5
NNPS newsletter (Type 2)	1	2	3	4	5
Promising Partnership Practices (collection)	1	2	3	4	5
NNPS website (www.partnershipschools.org)	1	2	3	4	5
Monthly E-Briefs from NNPS facilitators	1	2	3	4	5
YOUR E-mail or phone calls to NNPS staff	1	2	3	4	5
This UPDATE Survey to evaluate progress	1	2	3	4	5
NNPS written summary of 2010 UPDATE data	1	2	3	4	5
Six Types of Involvement Poster	1	2	3	4	5
NNPS conference or web conference	1	2	3	4	5

VI. MEETING CHALLENGES TO INVOLVE ALL FAMILIES

NNPS is interested in whether schools are working to implement partnership activities that meet important challenges to reach all families in activities for the six types of involvement. Please note to what extent your school addressed these challenges in the 10-11 school year. Circle ONE on each line.

	We have NOT begun to work on this challenge	We are making FAIR PROGRESS on this challenge	We are making GOOD PROGRESS on this challenge	We SOLVED this challenge and do this regularly
1. Get information from workshops or meetings to all families who could not attend.	1	2	3	4
2. Communicate clearly with ALL families, including those who do not read or speak English well.	1	2	3	4
3. Send positive communications periodically to all parents about their children's work and accomplishments (e.g., positive post cards, phone calls).	1	2	3	4
4. Create a flexible schedule for volunteers so that employed parents can participate at school or at home.	1	2	3	4
5. Encourage teachers to assign homework that requires students to share ideas with a family member.	1	2	3	4
6. Ensure that all major groups of families are involved in school decision-making with representatives on school committees.	1	2	3	4
7. Identify and use community resources and services to help meet school improvement goals.	1	2	3	4
8. Develop ways to involve fathers or father-figures in partnership activities.	1	2	3	4
9. Work with "receiver school(s)" to help families make a successful transition with their children to the next school they will attend.	1	2	3	4

10. **IMPLEMENTATION CHALLENGES.** Please estimate what percent of **families** and **teachers** were included in and affected by the school's partnership program in **10-11** (THIS school year).

THIS YEAR, about what % of FAMILIES in your school . . . ? Circle ONE on each line.

Attended a Back-to-School Night or Open House	0 %	10 %	25 %	50 %	75 %	100 %
Attended at least ONE parent-teacher conference this year	0 %	10 %	25 %	50 %	75 %	100 %
Volunteered to help the school or individual teachers	0 %	10 %	25 %	50 %	75 %	100 %
Monitored and discussed homework with their children	0 %	10 %	25 %	50 %	75 %	100 %
Are good partners with this school in their children's education	0 %	10 %	25 %	50 %	75 %	100 %

THIS YEAR, about what % of TEACHERS in your school . . . ? Circle ONE on each line.

Communicated frequently with all of their students' parents	0 %	10 %	25 %	50 %	75 %	100 %
Conducted at least ONE parent-teacher conference with EACH student's family	0 %	10 %	25 %	50 %	75 %	100 %
Utilized parent volunteers in class, at school, or at home	0 %	10 %	25 %	50 %	75 %	100 %
Guided parents in how to monitor and discuss homework	0 %	10 %	25 %	50 %	75 %	100 %
Supported the program of family and community involvement	0 %	10 %	25 %	50 %	75 %	100 %

VII. QUALITY OF PARTNERSHIP PROGRAM

1. How would you rate the **OVERALL QUALITY** of the school, family, and community partnership program in your school at the end of the 10-11 school year? (THIS YEAR)

Please check ✓ the one that comes closest to a "portrait" of your school's program this year.

- ___ **PLANNING YEAR – No Action Team was formed this year.** Our school will begin its work on partnerships with NNPS **next year** – in the **11-12** school year.
- ___ **START-UP PROGRAM – An Action Team for Partnerships was formed. One-Year Action Plan was not written for 10-11, but will be written for 11-12.** **Some** teachers involve some families at some grade levels. **Most** teachers, parents, and students do **not** know that our school is in the National Network of Partnership Schools (NNPS).
- ___ **FAIR / AVERAGE PROGRAM – An Action Team was formed and a One Year Action Plan for Partnerships was written for 10-11. A few activities** were implemented for **some** of the six types of involvement. The school's program **met at least one challenge** to include all families. **Several teachers** involve families at several grade levels. **Some** teachers, parents, and students know that our school is working to improve school, family, and community partnerships. **Some** know that our school is a member of the National Network of Partnership Schools (NNPS).
- ___ **GOOD PROGRAM – An Action Team was formed and a One-Year Action Plan for Partnerships was written for 10-11. Several activities were implemented which included most or all of the six types of involvement.** School's program **met a few challenges** to include all families. **Most** teachers involve most families at most grade levels. **Most** teachers, parents, and students know that our school has a program of partnerships. **Many** know that our school is a member of the National Network of Partnership Schools (NNPS).
- ___ **VERY GOOD PROGRAM – An Action Team was formed and a One-Year Action Plan was written in 10-11.** Several activities were implemented for all six types of involvement. **These activities were linked to school improvement goals for student achievement and other indicators of success.** Our school's program **met most challenges** to reach all families. **All** teachers involve most or all families at all grade levels. **Just about all** teachers, parents, students, and the community know that we have a program of partnerships. **Just about everyone** knows that our school belongs to NNPS. **There is creative and enthusiastic participation in partnership activities school-wide.**
- ___ **EXCELLENT PROGRAM – ALL components of a VERY GOOD PROGRAM (above) are present in our school, PLUS: Action Team members who leave are replaced with new members.** New One-Year Action Plans are written **each year**. This is a **permanent** program at the school that **would continue even if there were changes in school leadership.**

VIII. OPINIONS and IDEAS

Please provide your opinions and ideas on these questions.

A. What **CHANGED MOST** this year as a result of your school's work on family and community involvement? _____

B. What is **ONE MAJOR IMPROVEMENT** that your Action Team for Partnerships wants to make in your school's program of school, family, and community partnerships next year in 11-12?

C. What question would you ask NNPS to help your school improve its program next year?

D. Who worked with you to complete this UPDATE? (List all positions, e.g., 2 teachers, principal, 2 parents)
_____ Today's date: _____



Please keep a copy of 2011 SCHOOL UPDATE for your files.

School Name (RENEWAL for 2011-12) _____

METHOD OF PAYMENT: Do not send cash.

- Enclose and mail CHECK payable to Johns Hopkins University-NNPS. Check # _____
- Purchase Order # _____ (Attach copy of P. O.) Mail or fax
- Credit Card (circle one): VISA Master Card DISCOVER Mail or fax
Credit Card Number: _____
Expiration Date: _____
Signature: _____
- If none of the above, who is paying the school's renewal fee?
_____ Contact person: _____ Phone # _____
(Name of District/Organization)

**Mail the 2011 SCHOOL UPDATE and RENEWAL fee
in the enclosed envelope by June 30, 2011.**

OR (with P.O. or credit card payment) FAX all 6 pages to NNPS at 410-516-8890.

NNPS will enter your SCHOOL in the 2011 UPDATE Lottery for one free registration for an NNPS Leadership Development Conference (\$400 value).

This certificate also may be used to renew membership(s) in future years.

Send UPDATE to:

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Baltimore, MD 21218

Questions? Contact Jenn Ganss, Network Coordinator, E-mail: jganss@csos.jhu.edu Tel: 410-516-2318.

Need another copy? UPDATE is at www.partnershipschools.org. Follow links from the homepage.

THANK YOU FOR YOUR TEAM'S LEADERSHIP ON PARTNERSHIPS!