



NATIONAL NETWORK OF  
**Partnership Schools**  
JOHNS HOPKINS UNIVERSITY

Johns Hopkins University  
TEL: 410-516-8800

3003 North Charles Street  
FAX: 410-516-8890

Suite 200 Baltimore MD 21218  
E-mail: [nnps@csos.jhu.edu](mailto:nnps@csos.jhu.edu)

To: District Key Contacts to the National Network of Partnership Schools (NNPS)  
From: Dr. Joyce L. Epstein, Director  
Re: Establishing Your District's "Network" of Partnership Schools  
**DISTRICT and SCHOOL Membership Forms** for NNPS

We are delighted that your district is planning to join the National Network of Partnership Schools (NNPS) at Johns Hopkins University. There are **3 EASY STEPS** to start your district and schools on the path to improving school, family, and community partnerships.

- ❶ **SEND the DISTRICT MEMBERSHIP FORM** to NNPS. Upon receipt of the district's membership form and the \$300 professional development/processing fee, NNPS will send you a copy of the NNPS *Handbook for Action*, certificate of membership, most recent copy of the annual collection of *Promising Partnership Practices*, and other materials and information. Then, you will receive a call from an NNPS Facilitator to discuss the services, benefits, training opportunities, and expectations of NNPS, and to discuss your questions and plans for organizing your district's and schools' partnership programs.
- ❷ **DOWNLOAD THE FOUR-PAGE SCHOOL MEMBERSHIP FORM** and distribute copies to *all* schools that will join your district's local network and NNPS. Also, give all schools copies of the **letter of invitation** and list of **benefits and services** to help the school leaders learn more about NNPS. Download information on the components of the **NNPS School Model**, including the six types of involvement, or other sections of the website that you think will help school leaders understand NNPS's research-based approaches.
- ❸ **GUIDE YOUR SCHOOLS** to submit their membership forms. **Each school must send the membership form and \$200 professional development/processing fee to NNPS.**

Each school's leader for partnerships should **keep a copy** of the membership form for their files *and give you – the district facilitator – a copy of the school membership form*. This will enable you to monitor progress of each school's partnership program over time.

- Note: Some district leaders pay for schools' initial fees (using Title 1 and other funds) to give a clear message that it is important for all schools to organize a research-based, goal oriented partnership program.
- Remember: NNPS pays the renewal fees every year if the district and schools return their end-of-year UPDATE surveys.

Upon receipt of the School Membership Forms, NNPS will send each school a copy of the NNPS *Handbook for Action*, certificate of membership, most recent copy of the annual collection of *Promising Partnership Practices*, and other materials and information throughout the year. The schools also will be linked to an NNPS Facilitator for monthly e-briefs.

**NEXT STEP.** The next step is to provide a One-Day Team-Training Workshop to all schools that join NNPS. Give a call to an NNPS Senior Program Facilitator to discuss how to proceed.

Marsha Greenfeld	410-516-4193	<a href="mailto:mgreenfeld@csos.jhu.edu">mgreenfeld@csos.jhu.edu</a>
Darcy Hutchins	410-516-8893	<a href="mailto:dhutchins@csos.jhu.edu">dhutchins@csos.jhu.edu</a>
Brenda Thomas	410-516-8819	<a href="mailto:bthomas@csos.jhu.edu">bthomas@csos.jhu.edu</a>

We welcome your district and schools to NNPS!