

II. PROGRAM INFORMATION, continued

2. What amount of **YOUR** time is spent developing your organization's program of partnerships?

Estimate **YOUR** total _____ hours per week on partnerships

3. How many **OTHER colleagues** in your organization (**NOT** including yourself) work with you (or for you) to help districts and/or schools develop partnership programs?

_____ OTHER colleagues work with (or for) me on partnerships for a TOTAL of about _____ hours/week

4. How would you rate the **OVERALL QUALITY** of your organization's program of partnerships in **08-09 (THIS YEAR)**? Please check ✓ the one that comes closest to a "portrait" of your program.

_____ (a) **NOT STARTED YET. PLANNING YEAR.** This organization **will begin its work with NNPS next year** – in the **09-10** school year.

_____ (b) **JUST BEGINNING.** This organization **implemented a few activities** this year. Our partnership program needs a great deal of work. **No districts or schools** that we work with are members of NNPS.

_____ (c) **GOOD START.** This organization's program of school, family, and community partnerships has been implemented, including **several leadership activities**. The organization's leaders for partnerships **started to assist one or more districts and/or schools** to help them develop their partnership programs. The organization's efforts still need to improve and expand. **At least one district or school that we work with is a member of NNPS.**

_____ (d) **GOOD PROGRAM.** This organization's program of school, family, and community partnerships conducts **many leadership activities**. The organization's leaders for partnerships **work directly and substantially with school(s) and/or district(s) to help them develop their partnership programs** using NNPS approaches. **More than one district or school that we work with is a member of NNPS.** Plans are in place for continued growth and improvement of district and/or school partnership programs.

_____ (e) **VERY GOOD PROGRAM.** This organization's program of school, family, and community partnerships has **ALL** of the qualities of a **GOOD PROGRAM** (above) **PLUS:** Schools and/or districts are assisted to **evaluate their progress** on partnerships, address important **challenges**, and **take responsibility for improving and sustaining their own partnership programs.**

_____ (f) **EXCELLENT PROGRAM.** This organization's program of school, family, and community partnerships has **ALL** of the qualities of a **VERY GOOD PROGRAM** (above) **PLUS:** The organization's program of family and community involvement has **adequate funding and support** and is **likely to continue even if leaders of the organization changed.**

III. NETWORK CONNECTIONS

In 08-09, how helpful were the following NNPS benefits and services? Circle one on each line.

	NOT Helpful	A Little Helpful	Helpful	VERY Helpful	Did Not Use
Network's <i>Handbook for Action</i>	1	2	3	4	5
Network's Newsletter (<i>Type 2</i>)	1	2	3	4	5
Promising Partnership Practices (collection)	1	2	3	4	5
Network's website (www.partnershipschools.org)	1	2	3	4	5
Monthly E-briefs from NNPS facilitator	1	2	3	4	5
Your E-mail or phone calls to Network staff	1	2	3	4	5
NNPS Summary of 2008 UPDATE data	1	2	3	4	5
NNPS Web Conference (for district leaders or sch ATPs)	1	2	3	4	5
NNPS Leadership Conference in Baltimore	1	2	3	4	5

Does your organization's website link to NNPS? _____ NO (not yet) _____ YES _____ Does not apply

IV. PROGRAM COMPONENTS

1. Organizations in NNPS take different actions to support and advance school, family, and community partnerships. Please note which leadership activities for partnerships your office conducted THIS YEAR, will conduct NEXT YEAR, or has NO PLANS TO CONDUCT. Circle one on each line.

Leadership Activity	Conducted THIS YEAR 08-09	NOT YET, will start NEXT YEAR	NO PLANS TO CONDUCT
a. Wrote a Leadership Action Plan for 08-09 (this year) That outlines the actions this organization will take to help schools and/or districts develop their partnership programs	1	2	3
b. Identified a budget to implement activities of school, family, and community partnerships	1	2	3
c. Conducted staff development on partnerships for district leaders and/or other audiences	1	2	3
d. Conducted training workshops for schools' Action Teams for Partnerships	1	2	3
e. Awarded grants to districts for school, family, and community partnerships (average \$_____)	1	2	3
f. Awarded grants to schools for school, family, and community partnerships (average \$_____)	1	2	3
g. Conducted surveys of districts and/or schools about partnerships (If YES, please attach a sample)	1	2	3
h. Disseminated information on excellent programs and best practices of family and community involvement	1	2	3
i. Posted partnership program information on this organization's website	1	2	3
j. Met with the leader(s) of the school(s) and/or district(s) to discuss goals for their partnership programs	1	2	3
k. Made connections with leaders of other organizations to coordinate plans and activities for partnerships	1	2	3
l. Wrote (or WILL write) a Leadership Action Plan for 09-10 (next year) to continue improving how the organization guides districts and/or schools to develop their partnership programs	1	2	3
m. Produced reports or publications on partnerships	1	2	3
n. Other major leadership activities on partnerships	1	2	3

(Please describe) _____

2. PLEASE "GUESS-TIMATE" ABOUT HOW MANY districts and schools did your organization assist on partnership program development **with the above activities in 08-09?**

The above activities assisted **about** _____ # **district leaders** _____ # **school leaders** _____ # **families**

3. Overall, would you say that your organization works with educators and families on partnerships "like a state," "like a district," or in some other way? (Please check ✓ one.)

Our organization's work on partnerships is:

____ **More like a STATE department of education.** We provide services statewide.

____ **More like a REGIONAL SERVICE CENTER.** We provide services to districts on request.

____ **More like a DISTRICT.** We provide services directly to schools to help them strengthen partnerships.

____ **More like a "PROJECT."** We work with selected districts or schools for a defined grant-period.

____ **More like a "PARENT EDUCATOR."** We provide information and workshops directly to parents.

____ **None of the above.** Please describe your organization's main responsibility for partnerships.

V. FUNDING

1. Many organizations in NNPS are interested in how much it costs to support partnership programs at different stages of development. Please estimate the total budget for your organization’s program of family and community involvement (i.e., staff and program costs) for 08-09 (THIS YEAR).

NOTE: Include in your estimate the total (sum) of salaries of partnership staff, grants to schools; training workshops, newsletters, materials that your office provides to educators or parents on partnerships, and other partnership program expenses. **These may be approximate or “ballpark” figures.** (Note: All information is confidential; data are aggregated across organizations; no names are ever identified.)

Estimated TOTAL COST of this organization's partnership program or project this year: \$ _____

Is the allocation for partnerships a line item or separate budget in your organization? NO YES

2. a) How would you rate the level of funding for your organization’s partnership program this year?

NOT ENOUGH funds ADEQUATE funds WELL FUNDED

b) In 08-09, what were the 3 main sources of funds for your organization’s partnership program?

1. _____ 2. _____ 3. _____

3. Did anyone write a proposal this year to help fund your organization’s partnership program? NO YES

If YES, was the proposal funded? NO YES For how much funding? \$ _____

VI. SUPPORT FOR PARTNERSHIPS

How much cooperation did you receive THIS YEAR for your office’s work on school, family, and community partnerships from the following. Circle one on each line.

	HOW MUCH COOPERATION?				
	None	A Little	Some	A Lot	Does not Apply
District Administrators	1	2	3	4	5
Title I Leaders	1	2	3	4	5
Families and Individual Parents	1	2	3	4	5
School Boards	1	2	3	4	5
School Principals	1	2	3	4	5
School Improvement Teams/Councils	1	2	3	4	5
Schools’ Action Teams for Partnerships	1	2	3	4	5
Teachers	1	2	3	4	5
Parent Associations (e.g., PTA/PTO)	1	2	3	4	5
Business Partners	1	2	3	4	5
Community Groups	1	2	3	4	5
State Dept. of Ed. Leaders on Partnerships	1	2	3	4	5
Leaders of your organization	1	2	3	4	5
Others you work with on partnerships	1	2	3	4	5

(specify) _____

VII. FACILITATION ACTIVITIES

Some organizations in NNPS help schools directly. If your office worked with schools in 08-09, please note whether the following actions were taken to help schools' Action Teams for Partnerships (ATPs) develop their partnership programs? Circle one on each line.

NO direct assistance was given to school ATPs this year (**Skip to Section IX**).

	Did NOT Do This	Need to Improve	OK	Very Well
a. Helped schools form or maintain Action Teams for Partnerships of teachers, parents, and administrators.	1	2	3	4
b. Helped schools' Action Teams form committees to focus on school goals or six types of involvement .	1	2	3	4
c. Helped schools understand the framework of six types of involvement and select activities	1	2	3	4
d. Guided schools to write One-Year Action Plans for Partnerships for 08-09 (this year) linked to school improvement goals .	1	2	3	4
e. Helped schools' Action Teams design activities to meet "challenges" for excellent partnership activities.	1	2	3	4
f. Helped schools develop a budget and/or obtain funding for activities in their plans for partnerships.	1	2	3	4
g. Met with schools' principals about how your office may assist schools to improve partnership programs.	1	2	3	4
h. Visited or contacted schools' Action Teams on a regular schedule to assist and encourage them with their plans and activities.	1	2	3	4
i. Sent monthly (or periodic) communications to all chair(s) of ATPs.	1	2	3	4
j. Provided schools with a record keeping notebook or system to document partnership plans and progress.	1	2	3	4
k. Helped schools evaluate their progress on partnerships at the end of the school year.	1	2	3	4
l. Conducted end-of-year celebration(s) or activities for schools to share progress and best practices.	1	2	3	4
m. Reminded (or WILL remind) schools to replace Action Team members who are leaving .	1	2	3	4
n. Guided (or WILL guide) schools to write One-Year Action Plans for partnerships for 09-10 .	1	2	3	4
o. Provided other assistance to schools. (Describe) _____				

VIII. EVALUATING PARTNERSHIP PROGRAMS AND RESULTS

1. Does your organization **EVALUATE** the progress and quality of:

(a) **Its own work on partnerships?** ___NO ___YES IF YES, what do you measure?

We use UPDATE as one evaluation tool. Other? (describe) _____

(b) The partnership programs of the **districts and/or schools** that you assist?

___NO ___YES IF YES, what do you measure?

Districts and/or schools use UPDATE as one evaluation tool.

Other? (describe) _____

3. In addition to UPDATE, which tools and forms from NNPS or other sources do you use to document or evaluate district and/or school progress on family and community involvement?

NONE yet **Annual Evaluation of Activities*** (previously called End-of-Year Evaluation)

Starting Points* **Measure of School, Family, and Community Partnerships***

Other measures (describe) _____

IX. OPINIONS and IDEAS

Please provide your opinions and ideas on these questions. Add extra pages if you need more room.

A. What changed most this year as a result of your leadership and your organization's work on school, family, and community partnerships? _____

B. What is ONE MAJOR GOAL for the 09-10 school year that you and your colleagues have set to improve your organization's work on school, family, and community partnerships?

C. Some organization's Key Contacts to NNPS are learning that they can increase the involvement of many more families if they work with clusters of DISTRICT Leaders for Partnerships who, in turn, guide their schools to develop more effective partnership programs. Is your organization doing the following with District Leaders for Partnerships? If not, please note if this is possible in the future.

ACTIVITY WITH DISTRICTS	ORGANIZATION DOES THIS NOW?	If NOT YET, please comment on <u>whether and how</u> this could be done in the future.
a. Inform and encourage districts to conduct research-based partnership programs.	DOES NOW NOT YET _____	
b. Ask clusters of district superintendents to identify a Leader for Partnerships who will link to your organization.	DOES NOW NOT YET _____	
c. Conduct a 2-day District Leadership Institute (like NNPS) about twice a year to train new district Leaders for Partnerships.	DOES NOW NOT YET _____	
d. Conduct follow-up meetings about twice a year to guide district Leaders for Partnerships.	DOES NOW NOT YET _____	
e. Help district leaders train school-based Action Teams for Partnerships to organize and improve programs of family and community involvement.	DOES NOW NOT YET _____	
f. Encourage district Leaders for Partnerships to join NNPS to support their work on partnerships.	DOES NOW NOT YET _____	

D. What question do you want to ask the staff of NNPS to help your organization improve its assistance to districts and/or schools in strengthening their partnership programs?

Today's date: _____



Please keep a copy of 2009 ORGANIZATION UPDATE for your files.

UPDATE also is on the NNPS website at www.partnershipschools.org to copy or fill out.

Add your stamp and mail this UPDATE in the enclosed envelope by June 30, 2009.

OR FAX all 6 pages to NNPS at 410-516-8890.

OR E-mail these pages to nnpspubs@csos.jhu.edu with UPDATE in the subject line.

NNPS will pay your Organization's annual renewal fee of \$300 AND will enter your Organization in the 2009 UPDATE Raffle for one free registration for an NNPS Leadership Development Conference.

Send UPDATE to:

Dr. Joyce L. Epstein, Director
National Network of Partnership Schools
Johns Hopkins University
3003 North Charles Street, Suite 200
Baltimore, MD 21218

Questions? Contact Jenn Ganss, Network Coordinator, E-mail: jganss@csos.jhu.edu Tel: 410-516-2318.

THANK YOU FOR YOUR ORGANIZATION'S LEADERSHIP ON PARTNERSHIPS!