



Annual Progress Report to Renew Membership for 09-10
NATIONAL NETWORK OF PARTNERSHIP SCHOOLS
 AT JOHNS HOPKINS UNIVERSITY
 RETURN BY JUNE 30, 2009 TO WAIVE \$300 DISTRICT RENEWAL FEE

2009 DISTRICT UPDATE

Please complete this end-of-year survey to **RENEW YOUR DISTRICT'S MEMBERSHIP** in the National Network of Partnership Schools (NNPS) at Johns Hopkins University **at no cost**. The questions will help you and your colleagues reflect on this year's progress and will provide ideas for your plans for 09-10.

Because this information is so important, **NNPS will waive your district's \$300 annual renewal fee**. All DISTRICT members who return UPDATE on time – by June 30 – will be entered in the 2009 UPDATE RAFFLE for one free registration to a future NNPS Leadership Development Conference (a \$300 value).

DISTRICTS that return UPDATE will receive a summary of the national data on all districts and schools in NNPS. Districts with **8** or more schools in NNPS also will receive a customized report on their **own schools' data**.

Note: DISTRICT refers to a Local Education Agency (LEA) or Board or a designated AREA or CLUSTER of schools that operates as a "mini-district" within a larger district.

I. NETWORK CONTACTS. Please update NNPS's mailing list for 09-10 with current information.

District, Area, or Cluster _____

Name of Key Contact(s) for 08-09 (THIS YEAR) _____

Position(s) _____

Will the same Key Contact(s) continue in 09-10? YES NO Don't Know

If NO, provide new name(s) _____ Position(s) _____

PLEASE PROVIDE NNPS WITH CORRECT CONTACT INFORMATION FOR THE 09-10 SCHOOL YEAR

DISTRICT MAILING ADDRESS _____

Phone (____) _____ Fax (____) _____

E-mail _____ Website _____

Name of District Superintendent THIS YEAR _____

Superintendent's E-mail (NNPS will send Type 2 by e-mail starting fall 09) _____

Will the same Superintendent continue in 09-10? YES NO Don't Know

Please **estimate** the following for the **08-09 school year (THIS YEAR)** to update information on your district.

District's total enrollment? _____ # Students

Free and Reduced Price Meals? _____ % FARMS

Number of languages other than English spoken by students' families? _____ # Languages

Where is your district located? large, central city other urban suburban rural area

In which department or division is your office located? _____

How much time is devoted to developing your district's and schools' partnership programs?

YOUR TIME (Key Contact to NNPS) Estimated total _____ hours per week on partnerships

Other colleagues or staff time: Estimated total _____ hours per week on partnerships

II. PROGRAM COMPONENTS

1. How would you rate the OVERALL QUALITY of your district's program of partnerships THIS YEAR?

Please check ✓ the one that comes closest to a "portrait" of your program this year.

- _____ (a) **NOT STARTED YET. PLANNING YEAR.** District will begin its work with NNPS in the **09-10** school year.
- _____ (b) **JUST BEGINNING. Implemented a few district leadership activities this year.** District's program of partnerships needs a great deal of work. **No schools** are members of NNPS.
- _____ (c) **GOOD START.** District's program of school, family, and community partnerships has been implemented, including several leadership activities at the district level. **District leaders have started to assist a few schools** to develop their partnership programs and **a few schools** are members of NNPS. The district's partnership program needs to improve and expand to include more school-based involvement activities.
- _____ (d) **GOOD PROGRAM.** District's program of partnerships is well developed with many leadership activities. **District leaders actively help some schools develop their partnership programs** and **some schools** joined NNPS. Plans are in place for continued growth and improvement of partnerships.
- _____ (e) **VERY GOOD PROGRAM.** District's program of partnerships is very well developed. **Leaders conduct many activities** to improve partnerships at the district-level and **systematically assist most schools** to build comprehensive partnership programs. **Most schools** are members of NNPS. District leaders improve their written plans and activities every year to sustain a good balance of district-level leadership *and* direct assistance to schools for their school-based programs of family and community involvement.
- _____ (f) **EXCELLENT PROGRAM.** District's program of partnerships has **ALL of the qualities of a "very good program"** (above) **PLUS: All schools** in the district are members of NNPS. The district's program of family and community involvement is **permanent**, has **adequate funding and support**, and **is likely to continue even if district leaders changed.**

2. Districts in NNPS have different policies and plans for school, family, and community partnerships. Please note which activities your district conducted THIS YEAR, will conduct NEXT YEAR, or has NO PLANS TO CONDUCT. Circle one on each line.

Leadership Activity	Conducted THIS YEAR 08-09	NOT YET, will start NEXT YEAR	NO PLANS TO CONDUCT
a. Reviewed or developed a district policy on school, family, and community partnerships or parent involvement	1	2	3
b. Wrote a leadership plan for 08-09 (THIS year) that identifies and schedules district activities and ways to help schools develop their partnership programs	1	2	3
c. Identified a budget to implement activities for school, family, and community partnerships	1	2	3
d. Conducted training workshops for schools' Action Teams for Partnerships to help initiate or improve their programs	1	2	3
e. Conducted other staff development on partnerships	1	2	3
f. Awarded grants to schools for school, family, and community partnerships (est. average grant = \$_____)	1	2	3
g. Issued district-wide newsletters to families	1	2	3
h. Conducted surveys to obtain input from families on school matters (If THIS YEAR, please attach a copy.)	1	2	3
i. Disseminated information on excellent programs and best practices of family and community involvement	1	2	3
j. Provided or posted partnership program information on the district's website	1	2	3
k. Met with the district superintendent to discuss goals for the district's partnership program in all schools	1	2	3
l. Made connections with other district leaders to coordinate district-wide plans for partnerships	1	2	3
m. Wrote (or WILL write) a Leadership Action Plan for the 09-10 school year to continue to improve district and school partnership programs	1	2	3
n. Conducted workshops for parents to help them build skills to help their children succeed in school	1	2	3
o. Other major leadership activity on partnerships	1	2	3

(Please describe) _____

3A. Districts in NNPS help schools in different ways. How does your office help schools' Action Teams for Partnerships (ATPs) develop their school-based partnership programs? Circle one on each line.

NO direct assistance was given to school teams in 08-09 (this year). (Skip to Section III).

How well did your office assist schools in the following ways THIS year?	Did NOT Do This in 08-09	Need to Improve	OK	Very Well
a. Helped schools form or maintain Action Teams for Partnerships of teachers, parents, and administrators.	1	2	3	4
b. Helped schools' Action Teams form committees to focus on school goals or six types of involvement .	1	2	3	4
c. Helped schools understand the framework of six types of involvement and select activities	1	2	3	4
d. Guided schools to write One-Year Action Plans for Partnerships for 08-09 (<u>this year</u>) linked to school improvement goals .	1	2	3	4
e. Helped schools' Action Teams design activities to meet "challenges" for excellent partnership activities.	1	2	3	4
f. Collected schools' One-Year Action Plans for your office's records and to assist schools.	1	2	3	4
g. Helped schools develop a budget and/or obtain funding for activities in their plans for partnerships.	1	2	3	4
h. Met with schools' principals about how your office assists schools to improve partnership programs.	1	2	3	4
i. Helped schools implement specific partnership plans or activities.	1	2	3	4
j. Visited or contacted schools' Action Teams on a regular schedule to assist and encourage them with their plans and activities.	1	2	3	4
k. Made presentations about partnerships at school meetings for parents and/or teachers.	1	2	3	4
l. Sent monthly (or periodic) communications to all chair(s) of ATPs.	1	2	3	4
m. Convened quarterly meetings with ATP chairs from groups of schools to share ideas on partnerships.	1	2	3	4
n. Provided schools with a record keeping notebook or system to document partnership plans and progress.	1	2	3	4
o. Helped schools evaluate their progress on partnerships at the end of the school year.	1	2	3	4
p. Conducted end-of-year celebration(s) or activities for schools to share progress and best practices.	1	2	3	4
q. Reminded (or WILL remind) schools to replace Action Team members who are leaving .	1	2	3	4
r. Guided (or WILL guide) schools to write One-Year Action Plans for partnerships for 09-10 .	1	2	3	4
s. Provided other assistance to schools. (Describe) _____				

3B. THIS year, about HOW MANY SCHOOLS did your office assist with the items checked above?

This office assisted about # _____ schools this year.

3C. OF THE SCHOOLS YOUR OFFICE ASSISTED, about HOW MANY are making progress on partnerships? (Please estimate the **NUMBER #** of schools in each category.)

___ # Making **LITTLE** or **NO** progress ___ # Making **SOME** progress ___ # Making **GOOD** progress

3D. Please GUESS-timate for 08-09 (THIS YEAR):

IN THE SCHOOLS YOUR OFFICE ASSISTED, about HOW MANY FAMILIES were involved in partnership program activities in this year?

The schools assisted by this office involved a **TOTAL** of **ABOUT _____ FAMILIES**.

4. Is your office assisting schools to address the following CHALLENGES to reach all families?

Circle one on each line.

HOW DOES YOUR DISTRICT WORK?

Challenge to Excellent Partnerships	We provide schools with ideas or activities	We leave this up to schools to decide	We are NOT working on this challenge yet
Get information from school workshops or meetings to all families who could not attend	1	2	3
Communicate clearly with ALL families, including those who do not read or speak English well.	1	2	3
Recruit and train parent or family volunteers to conduct activities that support school improvement goals.	1	2	3
Prepare teachers to guide families on how to monitor and interact with their children about homework.	1	2	3
Ensure that all major groups of families have representatives on school decision-making committees.	1	2	3
Identify and use community resources and services to help meet school improvement goals.	1	2	3

III. FUNDING

1. Districts in NNPS are interested in how much it costs to support district-level partnership staff and programs at different stages of development. Please estimate the total budget for your district-level program of family and community involvement (i.e., staff and program costs) for 08-09 (THIS YEAR).

NOTE: Include in your estimate the total (sum) of salaries for the partnership staff, grants to schools, training workshops, newsletters, materials that your office provides to schools on partnerships, and other partnership program expenses. Do not include individual schools' budgets in your estimate of district-level funding for partnerships.

a) Estimated TOTAL COST of this district's partnership program this year: \$ _____

b) Is your office's budget for partnerships a line item in the district's budget? _____ NO _____ YES

2. a) How would you rate the level of funding for your district's partnership program?

_____ NOT ENOUGH funds _____ ADEQUATE funds _____ WELL FUNDED

b) In 08-09, what were the 3 main sources of funds for your districts' partnership program?

a. _____ b. _____ c. _____

3. Did anyone write a proposal this year to help fund your district's partnership program? _____ NO _____ YES

If YES, was the proposal funded? _____ NO _____ YES For how much funding? \$ _____

IV. SUPPORT FOR PARTNERSHIPS

How much cooperation did you receive THIS YEAR for your office's program of school, family, and community partnerships from the following. Circle one on each line.

	HOW MUCH COOPERATION?				
	None	A Little	Some	A Lot	Does Not Apply
District Superintendent	1	2	3	4	5
Title I Administrators	1	2	3	4	5
Other District Administrators	1	2	3	4	5
School Board	1	2	3	4	5
Principals	1	2	3	4	5
School Improvement Teams/Councils	1	2	3	4	5
Schools' Action Teams for Partnerships	1	2	3	4	5
Teachers	1	2	3	4	5
Parent Associations (e.g., PTA/PTO)	1	2	3	4	5
School Counselors or School Psychologists	1	2	3	4	5
Community Groups	1	2	3	4	5
Business Partners	1	2	3	4	5
State Dept. of Ed. Leaders on Partnerships	1	2	3	4	5

V. NETWORK CONNECTIONS

In 08-09, how helpful were the following NNPS benefits and services? Circle one on each line.

	NOT Helpful	A Little Helpful	Helpful	VERY Helpful	Did Not Use
Network's <i>Handbook for Action</i>	1	2	3	4	5
Network's Newsletter (<i>Type 2</i>)	1	2	3	4	5
<i>Promising Partnership Practices</i> (collection)	1	2	3	4	5
Network's website (www.partnershipschools.org)	1	2	3	4	5
Monthly E-briefs from NNPS facilitator	1	2	3	4	5
Your E-mail or phone calls to Network staff	1	2	3	4	5
NNPS Summary of 2008 UPDATE data	1	2	3	4	5
NNPS Web Conference for district leaders	1	2	3	4	5
NNPS Leadership Conference in Baltimore	1	2	3	4	5

Does your district website on partnerships link to NNPS? NO (not yet) YES Does not apply

VI. NCLB Requirements for Parental Involvement (Section 1118)

NNPS is interested in how LEAs are working to meet NCLB requirements for parental involvement at the district level and with their schools.

Please check one on each line to tell if YOUR OFFICE, ANOTHER district office, the SCHOOLS, or NO ONE took these actions in 08-09 (THIS YEAR), or if the action is "not applicable" (NA) in your district.

	THIS OFFICE Did This in 08-09	OTHER District Office Did This	SCHOOLS Did This in 08-09	Not Done Yet or Not Applicable (NA)
a. Provide all families information on their own child's state achievement test scores.	1	2	3	4
b. Inform all families of their school's AYP status	1	2	3	4
c. Inform all families of the qualifications of their child's teacher(s)	1	2	3	4
d. Provide information and get input from parents on the district's parent involvement policy.	1	2	3	4
e. Provide all families a district "report card" with test scores for all schools and district's AYP status	1	2	3	4
f. Provide all families information on state standards and tests	1	2	3	4
g. Provide all families information on how to help their child achieve in school subjects.	1	2	3	4
h. Provide families with information if their children were eligible to change schools.	1	2	3	4
i. Provide families with information if their child is eligible for supplemental educational services	1	2	3	4
j. In 08-09, did your district attain AYP?				<input type="checkbox"/> NO <input type="checkbox"/> YES <input type="checkbox"/> NA

VII. EVALUATING PARTNERSHIP PROGRAMS AND RESULTS

1. Does your office EVALUATE the progress and quality of:

(a) Your DISTRICT'S work on partnerships? NO YES IF YES, what do you measure?

We use UPDATE as one evaluation tool. Other? (describe) _____

(b) Your SCHOOLS' partnership programs? NO YES IF YES, what do they measure?

Schools use UPDATE as one evaluation tool. Other? (describe) _____

2. Does your State Dep't of Education evaluate your district's plans and progress on partnerships?

NO YES IF YES, what does the state evaluate? _____

3. In addition to UPDATE, which tools and forms from NNPS or other sources do you use to document or evaluate district and/or school progress on family and community involvement?

NONE yet Annual Evaluation of Activities* (previously called End-of-Year Evaluation)

Starting Points* Measure of School, Family, and Community Partnerships*

Other measures (describe) _____

VIII. OPINIONS and IDEAS. Please provide your opinions and ideas on these questions.

A. What CHANGED MOST this year as a result of your leadership and your district's work on school, family, and community partnerships? _____

B. What is ONE MAJOR IMPROVEMENT that you want to make to improve the quality of your district's or schools' partnership programs? _____

C. **09 UPDATE TOPIC:** WHAT ARE YOUR IDEAS FOR IMPROVING THE HOMEWORK PROCESS?

1. How often does your district provide professional development for teachers on the topic of homework? (check one)

_____ **Never** (not addressed yet)

_____ **Sometimes offered** as a workshop for teachers

_____ **Often offered** (standard topic) as a workshop for teachers

_____ **Other way** that homework is addressed (please describe) _____

2. Please estimate: **HOW MANY TEACHERS** in your district would benefit from **PROFESSIONAL DEVELOPMENT** on the following **HOMEWORK TOPICS**? Circle ONE on each line.

	How many teachers would benefit?			
	NONE	A FEW	MANY	MOST
a) Design: Create more interesting assignments	1	2	3	4
b) Connections: Develop assignments for students to conduct interactions with parents	1	2	3	4
c) Teamwork: Develop assignments with other teachers	1	2	3	4
d) Student Responsibility: Increase students' motivation to complete their homework	1	2	3	4
e) Guidelines: Help parents establish conditions and schedules at home for students to complete homework	1	2	3	4
f) Differentiation: Adapt assignments to match students' abilities	1	2	3	4
g) What other homework topics would interest teachers in your district in professional development workshops or in NNPS materials? _____				
h) Which office or department in your district would be best for providing teachers with professional development on homework? _____				

D. What question would you ask the staff of NNPS to help your district improve its partnership program next year? _____

Today's date: _____



Please keep a copy of 2009 DISTRICT UPDATE for your files.

UPDATE also is on the NNPS website at www.partnershipschools.org to copy or fill out.

Add your stamp and mail the 2009 DISTRICT UPDATE in the enclosed envelope by June 30, 2009.

OR FAX all 6 pages to NNPS at 410-516-8890.

OR E-mail these pages to nnpublish@csos.jhu.edu with UPDATE in the subject line.

NNPS will pay your district's annual renewal fee of \$300 AND will enter your district in the 2009 UPDATE Raffle for one free registration for an NNPS Leadership Development Conference.

Send UPDATE to:

Dr. Joyce L. Epstein, Director
National Network of Partnership Schools
Johns Hopkins University
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Baltimore, MD 21218

Questions? Contact Jenn Ganss, Network Coordinator, E-mail: jganss@csos.jhu.edu Tel: 410-516-2318.

THANK YOU FOR YOUR DISTRICT'S LEADERSHIP ON PARTNERSHIPS!